



THE UNIVERSITY
OF BRITISH COLUMBIA

WWEST Hub Application Information

Thank you for your interest in becoming a WWEST Hub. This is a competitive application process with a closing deadline of **September 30, 2024**. Funds will be dispersed to successful candidates and their programs, in Fall 2024 (November), and a final report due August 31, 2025. A maximum of 4 Hubs will be awarded. All applicants will be notified of successful submissions, via email.

Eligibility Criteria:

- Applicants must be a registered business or program housed in a postsecondary institution. The program within the institution (department or ancillary unit) must demonstrate a commitment to equity, diversity and inclusion (EDI) and increasing diversity in Science, Technology, Engineering, and Math (STEM) through supports of under-represented persons.
- Student Societies and Student Organizations are ineligible, however, please visit wwest-cwse.ca to find out more information on WWEST and opportunities for support.
- Hubs will receive \$5,000 to be used in conjunction with WWEST programming material. Funds and materials will be used to increase the interest and visibility of women and underrepresented persons in STEM across British Columbia and/or the Yukon.
- Up to 50% of WWEST funds may be used for salary and supplies.
- A minimum of 30% of funding must be used to deliver WWEST programming.
- Budget and spending must comply with NSERC and Tri-Council policies (ie. No alcohol or gifts).
- Funds will be transferred from the University of British Columbia via invoicing initiated by the Hub.

Benefits of this support:

- Training and WWEST resources will be provided by WWEST, with the requirement that these be used by the Hub in regional programming.
- Elevate awareness of the Hubs programs and increase reach of WWEST resources.
- Share research and resources, and reach an increased number of communities across BC/Yukon.

Requirements:

- Formal adjudication (see Rubric).
- Year-end reporting and metrics summary due August 31, 2025.
- Upon successful adjudication, a contract signed by Organization Head and Applicant.



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Application Questions:

1. What is your Vision as a Hub?
 - (max 650 characters)
2. What are your contributions to EDI and increasing underrepresented persons in STEM?
 - (max 3500 characters)
3. Please share indicators of organizational readiness and support for this application.
 - (max 2000 characters)
4. Provide a concise action plan with deliverables and how you will collect and report metrics.
 - (max 2000 characters)
5. What activities/unique elements will be shared with WWEST?
 - (max 1500 characters)
6. How will you promote WWEST in your initiative?
 - (max 1000 characters)
7. What do you require from WWEST for implementation and support (ie. lessons/training)?
 - (max 1500 characters)
8. Budget (Staffing/Salary, Supplies, Promotion, Travel/Accommodation/Other) and any additional information/justification for your budget
 - (max 3000 characters)